DD MMM YYYY

MEMORANDUM FOR: Board of Directors, Army Strategist Association

SUBJECT: Nomination of NAME HERE (Bronze, Silver, Gold)

1. I nominate NAME HERE Order of the Archangel Gabriel (Bronze, Silver, Gold). NAME and summary sentence about the nominee’s merit for an award.
2. If applicable, paragraph or two describing how the nominee substantially advanced U.S. national security by authoring, supporting, or leading the development of strategies or plans to tackle U.S. national security threats? As applicable, explain how the nominee has met or exceeded expectations for their rank and experience.
3. If applicable, paragraph or two describing what the nominee has done to mentor other or future FA59s/CP60s?
4. If applicable, paragraph or two describing how the nominee improved the Army’s FA59/CP60 institutions?
5. If applicable, should describe how the nominee has contributed to the study and practice of strategy or to the Army Strategist Association (ASA) outside their official capacity as a FA59 or CP60. Examples include but are not limited to publishing influential works on current or historical strategic security issues, volunteer service within the ASA, and public speaking/outreach on strategic security topics.
6. Administrative Information.

**[Please clearly denote who is in the chain of command, if neither nominator nor seconder is in the COC a separate endorsement letter from someone in the nominee’s COC is needed].**

1. Nominee.

NAME, RANK, ORGANIZATION

1. Nominating Individual. [Supervisor/Senior Rater/Commander]

*SIGNATURE*

NAME

RANK

TITLE

OFFICE

1. Seconding Individual.

*SIGNATURE*

NAME

RANK

TITLE

OFFICE